



# Minutes of Public Health Delivery Board 15 March 2016

Time: 10.00

Public meeting No

Type of meeting: Internal

Venue: Bert Williams Leisure Centre, Meeting Room

**1. Present:** Ros Jervis (RJ) (Chair), Joanne Birtles (JB), Glenda Augustine (GA), Karen Samuels (KS), Juliet Grainger (JG), Richard Welch, Katie Spence, Chris Hale (CH) Keren Jones (KJ)

**Apologies:** , Sharon Sidhu(SS), Ian Darch (ID), Andy Jervis (AJ), Neeraj Malhotra (NM), Donald McKintosh (DM), Andrew Wolverson (AW), Kerry Walters (KW),

Item No.	Agenda Heading	Action
2.	<p><b>Minutes of last meeting and matters arising</b></p> <p>Page 2 – Children, Young People and Families</p> <p>RJ confirmed that the Key Elements were Smoking / Alcohol / Obesity</p> <p>Page 3 – Commissioning</p> <p>JG confirmed that the Sexual Health contract had been rewarded to RWT &amp; it has been agreed for the Healthy Lifestyles Service to TUPED over to the Local Authority as of 1<sup>st</sup> October 2016.</p> <p>All agreed that the minutes were a true record.</p>	
3 / 4	<p>RJ asked the group to consider a change of structure to the future board meetings and explained how she felt the PHDB could become an Oversight Group. The work programme was displayed and discussed and sub groups were looked into in more detail. Overall the board felt</p>	

that work may be being duplicated as the Sub Groups were meeting quarterly along with the PHDB and instead the Delivery Board could be held every 6 months with clear outlooks and plans to feedback and contribute to. The PHDB could also include community groups that could add valuable suggestions and information, the 6 monthly meetings can be used for review, linkage and priority setting for the work ahead – suggested meetings take place February and early September to also develop commissioning intentions.

September's meeting to be a workshop for new board members to get an insight as to what the outlook and purpose of the group will be. Mental Health work & targeted community work to be part of the discussion / workshop. An introductory presentation is to be produced and displayed. The 3 overarching principles and 4 priorities will stay the same but will be developed and evolved.

RJ will need to share this information with members that are not in attendance today to make sure that they too agree on the structure of the meetings going forward.

Membership list to be updated with possible attendees for the September workshop.

Next meeting to be held on – Wednesday 14<sup>th</sup> September 2016 10am – 12pm

**All**